

Community Scrutiny Committee work programme DRAFT 2016/17

meeting	date	topic	Contact officer/lead	Next Exec
2016/17	CIVIC YEAR	<ul style="list-style-type: none"> Statutory requirement to undertake a CRIME & DISORDER report during the year TBC 		
Meeting 3/4 in 2016/17	22 Nov 2016 Report deadline 09 Nov	<p>Report back on Market research and metrics</p> <p>(Verbal) Update on Leisure Facilities Strategy</p> <p>?</p> <p>Work programme</p>	<p>Markets now managed under new department – full options appraisal underway. Will not be completed by this date.</p> <p>Chair of T&F group, Head of Service Jess and Lead Officer</p> <p>Scrutiny Officer</p>	06 Dec 2016 07 Feb 2017
JOINT SCRUTINY	17 Jan 2017	2017/18 Budget items		
JOINT SCRUTINY	14 Feb 2017	<p>2017/18 – 2020/21 Service Plans</p> <p>NEW STYLE Q3 Performance Report (Nov - Dec 2016)</p>		
Meeting 4/4 in 2016/17	28 Mar 2017 Report deadline 15 Mar	<p>Crime and Disorder item: SUGGESTED TOPIC (tbc):</p> <p>The evolving picture of town-centre crime linked to the ‘night time economy’.</p> <ul style="list-style-type: none"> Police (crime stats and stop&search data) Licensing/enforcement Taxi marshals Street pastors CCTV <p>Leisure Contract – year 8</p>	<p>Head of Service, Lead Officer and invited partners</p> <p>Head of Service and Lead</p>	04 April 2017

Essential Reference Paper B

		(NOTE: include finer breakdown of satisfaction data to show very/fairly etc – requested by members at their 15/03/16 meeting)	Officer (+ invite SLM)	
		Leisure Strategy – Outline Business case	Joe Liggett and Head of Service (with Exec member)	
		Markets – options appraisal	Lead Officer with Head of Service	
		Work programme – planning for 2017/18	Scrutiny Officer	

The four principles of good public scrutiny:

- *provides ‘critical friend’ challenge to executive policy-makers and decision-makers*
- *enables the voice and concerns of the public and its communities*
- *is carried out by ‘independent-minded governors’ who lead and own the scrutiny role*
- *drives improvement in public services*

Community Scrutiny

1. To develop policy options and to scrutinise the policies of the Council relating to Licensing, Environmental Health, Community Safety, Emergency Planning, Community Development, Housing Services, leisure, sport, arts, markets, community grants, frontline Councillor Engagement, Equalities, citizens’ advice, benefits and East Herts Strategic Partnership.
2. To make recommendations to the Executive on matters within the remit of the Committee.
3. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change and review the performance of outside bodies on matters within the remit of the Committee.
4. To consider issues referred by the Executive, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
5. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
6. To appoint Task and Finish Groups as may be determined which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.
7. To consider, should it choose to do so, any item within the remit of the committee to be considered by the Executive (except items or urgent business). The relevant report to the Executive will be made available to the Scrutiny Committee. The Executive shall consider any report and recommendations on the item submitted by the Scrutiny Committee.
8. To consider matters referred to the Committee by the Executive/Portfolio Holder on matters within the remit of the Committee and refer the matter to the Executive following consideration of the matter.